Employment Application Form Non-Teaching Staff



No □

Personal Information Position applied for:___ **Last Name (block letters) Other Names** Title Former names: (if applicable) **Contact Details** Home address: Post code: Postal address: Post code: Home phone: Business phone: Mobile: Email: **Working with Children Check** WWCC Number: Date of Birth: Expiry date: **Australian Citizenship** Are you an Australian Citizen? Yes □ No □ If not, are you on a Visa, and if yes - what type of Visa do you have: Health Have you any medical condition which may affect your capacity or suitability to perform the duties of the position for which you have applied for? If yes, please provide details: Yes □No □

Have you had any previous Workers Compensation Claims? If yes, please provide details: Yes $\ \square$

Educational InformationPlease bring copies of evidence of academic qualifications if invited for an interview.

SECONDARY								
School		Years of attendance			Level Attained			
TERTIARY								
Name and location of institute			Degree, Diploma or			Years of	Years of attendance	
			Certificate conferred					
Other educational, professional or technical qualifications:								
Do you have a current qualification in anaphylaxis? Yes □ No □								
Do you have a CPR qualification? Do you hold a current First Aid Certificate?			2	Yes □ No □ Yes □ No □				
Do you no	iu a cuiteiii Fii	ist Ald Certificate	!	169 🗆	INO 🗆			
Employment Information								
Indicate in order previous positions held, commencing with the most recent position.								
From	То	Name of Emplo	oyer	Position Held		Rea	son for leaving	
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Referees

Please provide the name and contact details of three persons to whom reference may be made in regard to professional competency and character. These references must be employers. If you work at a school, your current Principal must be one of the referees.

Please note, referees may be contacted at any stage in the recruitment process. Therefore, you must ensure that you have advised them that they may be contacted to discuss your application.

Referee 1:
Name:
Employer and position:
Phone:
Referee 2:
Name:
Employer and position:
Phone:
Referee 3:
Name:
Employer and position:
Phone:
Remuneration
Current Salary: \$ (including superannuation)
Expectations of Salary for this position: \$
Declaration I certify that the information on this form is complete and correct in every detail and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or termination of employment.
Signature: Date: