

Employment Application Form Non-Teaching Staff



**Santa
Sabina
College**

Personal Information

Position applied for: _____

Last Name (block letters)	Other Names	Title
Former names: (if applicable)		

Contact Details	
Home address:	Post code: _____
Postal address:	Post code: _____
Home phone:	Business phone:
Mobile:	Email:

Working with Children Check		
WWCC Number:	Date of Birth: ____/____/____	Expiry date: ____/____/____

Australian Citizenship	
Are you an Australian Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	If not, are you on a Visa, and if yes - what type of Visa do you have:

Health

Have you any medical condition which may affect your capacity or suitability to perform the duties of the position for which you have applied for? If yes, please provide details: Yes No

Have you had any previous Workers Compensation Claims? If yes, please provide details: Yes No

Referees

Please provide the name and contact details of three persons to whom reference may be made in regard to professional competency and character. These references must be employers. If you work at a school, your current Principal must be one of the referees.

Please note, referees may be contacted at any stage in the recruitment process. Therefore, you must ensure that you have advised them that they may be contacted to discuss your application.

Referee 1:

Name: _____

Employer and position: _____

Phone: _____

Referee 2:

Name: _____

Employer and position: _____

Phone: _____

Referee 3:

Name: _____

Employer and position: _____

Phone: _____

Remuneration

Current Salary: \$ _____ (including superannuation)

Expectations of Salary for this position: \$ _____

Declaration

I certify that the information on this form is complete and correct in every detail and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or termination of employment.

Signature: _____ Date: _____