Dear Parents & Players,

Santa Sabina will be competing in the IGSSA Tennis Competition. This competition will be conducted during Term 1, 2013. Please read the following information carefully as, in conjunction with the information contained in the College Sports Booklet, it will form the basis for your involvement in Tennis at Santa Sabina College in 2013.

There is an absolute expectation that all players fulfil their contractual obligations during the season and that they do so with the active support of their parents. Areas of particular concern to the College Sports Department are the punctual attendance of players at training and games and appropriate parental notification of absences from these commitments.

**Competition Dates:** Term 1, 2013 (Saturdays)

**Game Times:** 7:45am – 12 noon. Games are up to 2 hours long.

**Grounds:** A variety of venues throughout Sydney including the College and possibly Mittagong (Frensham) once a season.

**Uniform:** The uniform items required for this sport are as follows *(This is the same uniform as is worn for Netball)*
- College Tennis Shirt
- College Tennis Skirt
- College Sports Visor or Cap
- College Sport Socks
- Sports Shoes

*Please note*
- If the weather is cold students are to wear their College tracksuit to sporting fixtures. At no time should non-regulation clothing be worn when representing the College in sport.

**Equipment:** Players will require their own Tennis Racquet. The school will provide the training and match balls.

**Training:** All players will have one training session each week, the duration of which will be one hour. This session is normally after school from 3:30 - 4:30p.m. Some teams may train before school from 7:15 – 8:15am. It is expected that students are punctual, dressed in school sports attire and have appropriate safety equipment for all training sessions. *It is essential that players attend all training sessions even if it is raining.*

On the rare occasions that it may be necessary for a player to miss training
- **If the inability to attend is known in advance** - a letter of explanation from the player’s parent/guardian is to be given to the coach in advance. This notice should be given as early as possible.
- **If the player is absent from school on the day of training** - the relevant school office staff member of their child’s absence from training when advising of their absence from school. The office will then relay this message to the relevant sports staff member.
- **At other times** - a letter of explanation from the player’s parent/guardian is to be placed in the relevant Sports Box.

*Please Note: Failure to attend training without a timely written explanation is unacceptable and can jeopardise players continued involvement in sport at the College.*

**Games:** Players are expected to attend all games and must be at the venue **at least 30 minutes prior** to the game so there is adequate time for score sheets to be completed and for players to sign on and warm-up. If a player is for some reason unable to play due to illness or injury it is important that they come to support their team where possible.

On the rare occasions that a player is unable to attend a game the following procedures are to be followed.
- **If the inability to attend is known in advance** - a written letter from the player’s parent or guardian requesting ‘leave’ from the game should be given to the coach in advance. The granting of leave would depend on the circumstances and the effect this would have on the team. Advance notice should be given as early as possible.
• **If the inability to attend is not known in advance** – the parent or guardian of the player should telephone the team Manager and Mr Pham. As for absences from school, a written letter of explanation from the player’s parent or guardian should follow this phone call. These notes should be given to Mr Pham at the first opportunity.

**Please Note**

• **Failure to attend games without a timely written explanation is unacceptable and can jeopardise players continued involvement in sport at the College.**

• **A member of the sports staff will contact Parents/guardians of students whose non-attendance at training or games is not notified in the correct manner.**

**Coaches:** Each team will have a coach who is responsible for the ongoing training of the team and the development of the players’ skills and knowledge of the game.

**Managers:** Each team will require a manager whose role is to support the coach in areas such as

- team administration e.g. players sign on
- management of team equipment
- maintenance of players safety & welfare
- organising of scores

**Communication:** Our main forms of communication with the players and their parents are via the team coaches, Veritas Voice, sports notice board, SSConnect and morning messages. Please make sure you regularly attend to these to ensure you are well informed regarding Tennis in 2013. The Veritas Voice and messages are also published on SSConnect

**Wet Weather:** For all IGSSA Sports, to receive information on whether a venue is OPEN or CLOSED please follow these steps:

1. Check you have access to this number - **199 22767** BEFORE SATURDAY with your service provider.
2. Know the exact name of the VENUE and SPORT you are playing – this will be on the draw.
3. **TEXT** the name of the SPORT and the 1st INITIAL of that VENUE to 199 22767. For example – playing Cricket at Cumberland, **TEXT** ‘cricketc’.
4. A text message listing all VENUES for that SPORT, starting with that same initial will be sent eg. Centennial W5 – CLOSED, Centennial W9 – CLOSED, Cumberland – OPEN.
5. The total cost is 55c (inc. GST) for the text sent and received. This will be charged to the User’s mobile phone account.
6. To access information about another venue, repeat steps 1 & 3.
7. For information about ALL VENUES used each term, please access the IGSSA website at [http://igssa.ahigs.nsw.edu.au](http://igssa.ahigs.nsw.edu.au)

We apologise in advance for the times you may arrive to find a game cancelled. It is not always possible to make accurate predictions about the weather and ground conditions

**Umpiring:** All players are required to umpire their own teams’ games during the season.

**Contracts:** Players (Yrs 8-12 in 2013) must complete and return their Tennis Contract by **Monday 15th October** to the Senior Sport Box (outside St Catherine’s). Students in Yr 7 (2013) must return their contract on Orientation Day. Once a contract has been received fees will be charged.

**Fees:** A **NON-REFUNDABLE** fee of no more than $150.00 will be added to the 1st fee Instalment, 2013. Fees include player registration, court hire, team equipment and coaching fees.

**Grading:** All players are expected to attend team grading. In **extreme** cases where a player is unable to attend, a written explanation from the parents must be attached to their child’s Sports Contract. If a player is unable to attend at short notice the players parents should contact Mr Pham at the Sports Office on 9745 0223. Attendance at team grading or appropriate notification of the inability to attend is essential to be guaranteed a place in the most appropriate team. Non attendance at team grading does not void your contract.

**Trials:**

<table>
<thead>
<tr>
<th>Year Group (2013)</th>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Juniors:</strong> Yr. 7</td>
<td>Saturday 20th October</td>
<td>2:00 - 3:00pm</td>
<td>School Tennis Courts</td>
</tr>
<tr>
<td><strong>Intermediates:</strong> Yrs.8 &amp; 9</td>
<td>Saturday 20th October</td>
<td>2:00 - 3:30 pm</td>
<td>School Tennis Courts</td>
</tr>
<tr>
<td><strong>Seniors:</strong> Yrs.10, 11 &amp; 12</td>
<td>Saturday 20th October</td>
<td>3:30 - 5:00pm</td>
<td>School Tennis Courts</td>
</tr>
</tbody>
</table>

If trials are washed out on Saturday 20th October a message to this effect will be placed on the College Sports Wet Weather Line **1900 920 289** & trials held on Saturday 27th October at the same times.

Mr Nam Pham  
SSC Sports Department  
Phone: 9745 0223  
Email: n.pham@ssc.nsw.edu.au
SANTA SABINA COLLEGE
SPORTS CONTRACT
TENNIS Years 7 – 12
Term 1, 2013

Contracts Due: Monday 15th October 2012 for students in Yr 8 – 12 in 2013
On Orientation Day for students in Yr 7 in 2013

STUDENT NAME: ____________________________________________________________
POSTAL ADDRESS: __________________________________________________________________
                                                                                      Post Code: _______________________
EMAIL ADDRESS: _________________________________________________________________ (mum / dad)
PHONE No. Home: __________________________
                                      Parent Mobile: __________________________ (mum / dad)
                                      Parent Mobile: __________________________ (mum / dad)
YEAR GROUP (2013): ___________________ D.O.B: ______________________
HOMEROOM TEACHER: _________________________________ HR NUMBER: _______________

RELEVANT HEALTH INFORMATION:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

MANAGERS:

I would like to be a team manager

Parent Name: ____________________________ Parent Signature: ____________________________

We understand and agree to meet the commitment being made in undertaking to play Tennis for Santa Sabina College and acknowledge that
• sporting activities are dangerous and may result in personal injury, disability, illness or death and resultant economic loss or property damage and that the named student participates in sporting activities voluntarily and at her own risk
• a NON-REFUNDABLE fee of no more than $150.00 will be added to the 1st Fee Instalment in 2013
• the information collected in Sports Contracts may be made available to sports associations, parents, student and coaches to facilitate the smooth running of the school sports program

SIGNED: Student: ____________________________ Date: ______________________
          Parent: ____________________________ Date: ______________________