Dear Parents & Players,

Santa Sabina College will be competing in the IPSHA Minkey/Hockey Competition. This competition will be conducted during Term 2, 2013. Please read the information below carefully as, in conjunction with the information contained in the College Sports Handbook, it will form the basis for your involvement in Minkey/Hockey at Santa Sabina College in 2013.

There is an absolute expectation that all players fulfil their contractual obligations during the season and that they do so with the active support of their parents. **Areas of particular concern to the College Sports Department are the punctual attendance of players at training and games and appropriate parental notification of absences from these commitments.**

**Competition Dates:** Term 2, 2013 (Saturdays, no game on June long weekend) 4th May – 15th June.

**Game Times:** 8.00am – 12 noon. Games are of 45 minutes duration.

**Grounds:** Year 4 normally play at Kincoppal Rose Bay each week. Years 5 and 6 play at Santa Sabina.

**Uniform:** The uniform items required for this sport are as follows

- College Hockey Shirt (green)
- College Hockey Skirt (green)
- Grass Sports Shoes
- College Hockey Socks (cream)

**Please note**

- If the weather is cold students are to wear their College tracksuit to sporting fixtures. At no time should non-regulation clothing be worn when representing the College in sport.

**Equipment:** All players will need their own hockey stick, mouth guard and shin guards.

**Training:** All players will have one training session each week the duration of which will be an hour. This session is normally after school from 3:30 - 4:30 p.m. All Del Monte children are to meet their coach on the allocated seats in the undercroft area at Del Monte. It is expected that students are punctual, dressed in school sports attire and have appropriate equipment for all training sessions. **It is essential that all players attend all training sessions.**

In the event of wet weather training for students in Years 4 - 6 will be cancelled and a message will be placed on the College Sports Wet Weather Line – 1900 920 289 by 2:00pm for parents. An announcement will be made at Del Monte and a notice placed on MdP sports noticeboard for Year 6 students. If training is cancelled students should be collected at the normal school dismissal time for that day. Parents and students are not to contact the office staff for wet weather information.

Students in Years 4 – 6 should be collected from training by the scheduled finishing time. In the event that a parent/guardian is unavoidably detained, thus unable to collect their child within 10 minutes of the end of the scheduled training time, their child will be escorted to OOSH Centre on the Del Monte Campus from where they can be collected. If your child is taken to OOSH, after training, fees will be charged at the normal rate.

On the rare occasions that it may be necessary for a player to miss training

- **If the inability to attend is known in advance** - a letter of explanation from the player’s parent/guardian is to be given to the coach in advance. This notice should be given as early as possible.
- **If the player is absent from school on the day of training** - the player’s parent/guardian is asked to advise the relevant school office staff member of their child’s absence from training when advising of their absence from school. The office will then relay this message to the relevant sports staff member.
- **At other times - a letter of explanation is to be given to the coach at the next available time.**
Games: Players are expected to attend all games and must be at the venue at least 30 minutes prior to the game so there is adequate time for score sheets to be completed and for players to sign on and warm-up. If a player is for some reason unable to play due to illness or injury it is important that they come to support their team where possible.

On the rare occasions that a player is unable to attend a game the following procedures are to be followed.

- **If the inability to attend is known in advance** - a written letter from the player’s parent or guardian requesting ‘leave’ from the game should be given to the coach in advance. The granting of leave would depend on the circumstances and the effect this would have on the team. Advance notice should be given as early as possible.

- **If the inability to attend is not known in advance** – the parent or guardian of the player should contact the coach by phone to inform them of the absence. As for absences from school, a written letter of explanation from the player’s parent or guardian should follow this phone call. Notes of this nature should be given to the coach at the next available time.

**Please Note**

- Failure to attend games without a timely written explanation is unacceptable and can jeopardise players continued involvement in sport at the College.

- A member of the sports staff will contact Parents/guardians of students whose non-attendance at games is not notified in the correct manner.

**Coaches:** Each team will have a coach who is responsible for the ongoing training of the team and the development of the players’ skills and knowledge of the game.

**Managers:** Each team will require a manager whose role is to support the coach in areas such as

- team administration e.g. player’s sign on
- management of team equipment
- maintenance of players safety & welfare
- organising of scores

**Communication:** Our main forms of communication with the players and their parents are via the team coaches, Veritas Voice, SSConnect, sports notice boards, emails, messages at Del Monte and morning messages (Year 6). Please ensure you regularly attend to these to ensure you are well informed regarding Minkey/Hockey 2013. The Veritas Voice and morning messages are also published on SSConnect.

**Wet Weather - Games:** In the event of wet weather a text message is sent via the IPSHA wet weather text bounce back system. We apologise in advance for the times you may arrive to find a game cancelled. It is not always possible to make accurate predictions about weather and ground conditions. The IPSHA wet weather Text bounce back number is 19922767. Your keyword for texting will be given in 2013 once playing venue is known.

**Contracts:** Players must complete and return to the relevant sports box their Minkey/Hockey Contract by the due date as indicated below. All currently enrolled students (2012) - Thursday 22nd November 2012. All students commencing in 2013 - Thursday 31st January 2013. Once a contract has been received fees will be charged.

**Fees:** A NON-REFUNDABLE fee of no more than $100.00 will be added to the 2nd Fee Instalment, 2013. Fees include registration, umpiring expenses, a team kit and coaching fees.

**Gradings:** The purpose of the grading is to introduce players to skills and ensure that players are graded into teams with children of a similar ability. It is our goal to place all children who wish to play key into a team. All players are expected to attend grading. In extreme cases where a player is unable to attend, a written explanation from the parents must be attached to their child’s Sports Contract. If a player is unable to attend at short notice the player’s parent should contact Mrs Di Jones at the Sports Office on 9745 0173. Attendance at grading or appropriate notification of the inability to attend is essential to be guaranteed a place in the most appropriate team.

**Yrs 5 - 6 (2013)** – Thursday 31st January 2.00 – 3.00pm on the school main oval. All players must come along dressed ready to play hockey. You can wear your sports/PE uniform. You need to bring a mouth guard and shin pads. The school will provide hockey sticks for you to borrow on the day. If grading is washed out on 31st January a message will be placed on the College Sports Wet Weather Line 1900 920 289. A later date will be arranged.

Mrs Di Jones
SSC Sports Dept
Wk: 9745 0173  Email: d.jones@ssc.nsw.edu.au
SANTA SABINA COLLEGE
SPORTS CONTRACT
MINKEY/HOCKEY 2013

Contracts Due:  
All currently enrolled students (2012) - Thursday 22nd November 2012.  
All students commencing in 2013 - Thursday 31st January 2013.

STUDENT NAME: ____________________________________________________________

EMAIL ADDRESS: __________________________________________________________ (mum / dad)

PHONE No.  
Home: ________________________________________________________________
Parent Mobile: __________________________________________________________ (mum)
Parent Mobile: __________________________________________________________ (dad)

YEAR GROUP (2013): (e.g. 6, 4) __________ D.O.B: ______________________

RELEVANT HEALTH INFORMATION:
_____________________________________________________________________________________
_____________________________________________________________________________________

FOOD ALLERGIES: On occasion food may be available to children at games or training e.g. coaches or child’s birthday, end of season party. We are aware that some children are allergic to certain foods, additives etc so ask you to indicate below any food allergies your child may have in the interests of keeping all children as safe as possible.
_____________________________________________________________________________________

MANAGERS
I would like to be a team manager [ ]
Parent Name: ____________________________ Parent Signature: ____________________________

We understand and agree to meet the commitment being made in undertaking to play Minkey/Hockey for Santa Sabina College and acknowledge that
• sporting activities are dangerous and may result in personal injury, disability, illness or death and resultant economic loss or property damage and that the named student participates in sporting activities voluntarily and at her own risk
• a NON-REFUNDABLE fee of no more than $100.00 will be added to the 2nd Fee Instalment in 2013.
• the information collected in Sports Contracts may be made available to sports associations, parents, student and coaches to facilitate the smooth running of the school sports program.

SIGNED:  
Student: ____________________________ Date: ____________________________

Parent: ____________________________ Date: ____________________________