

SUMMARY OF ENROLMENT POLICY

Santa Sabina College is a Kindergarten to Year 12 School catering for boys, K-4 and girls K-12. It is a Catholic school in the tradition of the Dominican Sisters who exercise leadership through a Board of Directors. Students at the College may be accepted for Conditional Enrolment from birth. Conditional Enrolment is in chronological order of receipt at the College of the completed application.

Applications are processed within 2 years prior to commencement in chronological order from the conditional and waiting lists. Interviews are conducted for children who are to commence Kindergarten and Middle School and for other students as necessary.

It is a pre-requisite of Conditional Enrolment that intending students are baptised. Preference will be given to Catholics. Once enrolled, students are expected to support the ethos of the College and comply with the school rules to maintain the enrolment.

A full copy of the Enrolment Policy is available from the Principal's Office.

PROCEDURES

1. All applications are processed within guidelines of the College's Enrolment Policy.
2. Parents are requested to supply information regarding students who may have special needs.
3. Supply of such information will facilitate effective identification of strategies directed towards addressing those needs in consultation with parents prior to the completion of the enrolment process.
4. Applicants are informed of the outcome.
5. A signed Enrolment Contract containing Terms and Conditions is required to complete enrolment.
6. Failure to make payment of fees or abide by an arrangement for payment may result in the student being refused enrolment for the following year.