

Reunions

Generations of past students, male and female, are proud of their Dominican education and enjoy maintaining their connection with the College and each other. Reunions are a popular way of catching up with past peers and this brochure is designed to help you organise a reunion for your year group.

St Dominic's Day

Many past Year 12 students will still recall the amazing feeling of Dancing on St Dom's Plot on St Dominic's Day. As an ex-student you are welcome to relive the memory each year at the annual St Dominic's Day Mass and Luncheon. This is a great way to get together with your year group. Simply encourage your class to attend and let the Committee know and they will make the necessary arrangements.

Reunions on Campus

Reunions on campus can be arranged. If you are considering holding your event on the College grounds consideration must be given to the school schedule as well as what set-up you are planning to have. To discuss this matter, contact the E.A. to the Principal or Head of Secondary School on 9745 7000.

Some suggested venues in the buildings/grounds include:

St Elizabeth's

This is located on the Secondary campus behind the Chapel. St Elizabeth's can facilitate a sit down function for up to 90 people at tables. It has kitchen facilities and bathroom amenities as well as an adjoining courtyard, for people to move into as the night progresses.

Aquinas Centre

This is the newest building in the College, located where the old library was, next to the 1927 Building and adjoining the small hockey field. The undercroft area would be convenient for family events, or alternatively the piazza area can be used for a cocktail-style function. There is access to a kitchenette and bathroom amenities. The Lecture Theatre in the Aquinas Centre can also be used for PowerPoint presentations or video screenings.

College Hall

This space can be used for larger events. It seats up to 400 people, has a catering size oven and fridge and dishwasher, as well as bathroom amenities.

Tennis courts

Available For family events or daytime functions.

Tours of Santa Sabina Available

To arrange school tour for your event contact the E.A. to the Principal or Head of Secondary School on 9745 7000.

Taking the First Steps to Organising a Reunion

So you have decided to plan reunion for your year group. A good first step is to contact the Ex-Student's Database Manager on 9745 7000 to obtain a list of names and addresses of your class mates. The organising committee needs to begin work immediately. Leave your contact details with the Ex-Students' Association and the School Reunion Liaison so that they can refer enquiries onto you and your team.

You can advertise your reunion on the Ex-Students' webpage or in '*Around the Plot*' in the Encompass, or in the College newsletter '*Veritas Voice*'.

Tips & Suggestions

Here are some ideas to get the next phase rolling:

- A Bank Account should be set up if you will be collecting money on behalf of your class. There should be at least two signatories. Keep a record of all costs, phones, stamps, stationery, photocopying etc. You are justified in adding an extra amount to the quoted cost to cover your expenses.
- Composition of your Reunion Committee is important. It is easier to reach a greater number of people if it represents various friendship groups from school days.
- Date and time of the reunion needs to be considered. The middle of the year is a good time in comparison to the end as people are less likely to have other engagements. Give due consideration to those who live interstate or in country areas who might need to make special arrangements.

- Girls' nights out seem to be the most successful. Family picnics have been held in the school grounds the day after a night out. This option is good for people who have to travel some distance to be at the reunion; they can bring their families and make a weekend out of it. A school tour can be arranged. Contact the E.A. to the Principal on 9745 7000 for this option.
- It's fun to arrange for a class photo to be taken at a specific time. One suggestion is: Happy Medium Photo Co. 9247 1973.
- Successful past venues for sit down dinners include:
 - ❖ Moonshadow Grill, MLC Centre
 - ❖ Sheraton on the Park
 - ❖ The Forbes Hotel
 - ❖ The Exchange in Balmain
 - ❖ Radisson Plaza Hotel
 - ❖ City Tattersalls Club, Sydney
- Venues need clarification about the quantity and type of beverages that are being covered in your costs and at which point drinks will stop being "free" and need to be paid for by those attending. Clarify this when getting quotes to decide on your venue and have it in writing. They will usually let you decorate the room you hire – so you can enlarge photos and other memorabilia. One group used a photocopy of their Year 12 photo as a placemat.
- Name tags are essential. Use large bold letters with the class mates' maiden name. These can be picked up from a table near the entrance as people arrive; be sure to have some spare tags for unexpected arrivals.
 - Questionnaires can be sent to the attendees if you want to organise a reunion booklet. This is a HUGE task and perhaps something to aim towards for your 20 year reunion.

After the event, make sure you put together:

- An Evaluation sheet of what the event was, what it included, services used, how the event went, what worked, what didn't, a reconciliation sheet with a summary of costs for future reunions. (Sheets for this purpose are provided)
- A Report of your event for Encompass and the Ex Students' webpage
- Photos for Encompass and the Webpage
- Updated information i.e updated names and addresses are essential to add to the College Database as well as to help future reunion organisers. Remember to forward the updated information sheets to the Ex-students' Association at exstudents@ssc.nsw.edu.au with a write up of the event, some pictures and an evaluation of the event.

We hope you have a memorable reunion and look forward to seeing you again soon for your next reunion.

List of helpful Contacts

Please contact 9745 7000 for:

Database Manager

To obtain Class or Teacher lists and contact Details

College archive

To obtain class photos or memorabilia from your years at school.

Ex Students' Association Reunions Liaison Officer

For support and advice during your organising period

Ex Students' Association for

College Memorabilia to sell or to use as mementos for the occasion.

Banking advice

College

For information for on-campus events, please contact E.A. to the Principal or Secretary to Head of Secondary School.



1987 Reunion



1981 Reunion



1974 Reunion



A Guide To Planning Your Reunion



90 The Boulevard Strathfield 2135

Ph: 9745 7000

Email: exstudents@ssc.nsw.edu.au

www.ssc.nsw.edu.au